

Application to vote by post

Voting by post

Voting by post is an easy and convenient way of voting if you do not want to vote in person at a polling station.

You can use this form to apply to vote by post for a particular election or referendum, for a set period of time or for all future polls. Postal votes can be sent to addresses in the UK and abroad.

You must be registered and eligible to vote.

How do I apply to vote by post?

- Fill in the postal vote application form.
- Make sure you complete all sections of the form and supply your date of birth and signature. Your date of birth and signature are needed on this application form, and again when you use your postal vote. This information is needed to prevent fraud. If you are unable to sign this form, please contact us.
- Return your form to us by email at postal@grampian-ero.gov.uk or by post to **Grampian Electoral Registration Officer, Woodhill House, Westburn Road, Aberdeen, AB16 5GE**

You must return your postal vote application form so that it reaches us by **5pm, 11** working days before the poll. **Deadline changed to 5pm 6 April 2021 for the Scottish Parliament election on 6 May 2021.**

If you are not already registered to vote, you must register before applying for a postal vote. The deadline to register to vote is **midnight, 12 working days before the poll**. Register to vote online at www.gov.uk/register-to-vote

What happens after I've returned this form?

- When an election or referendum is going to be held, your ballot paper will be sent to you in the post. To find out when your ballot paper will be issued you can contact your local electoral registration office.
- Make sure you return your postal vote so that it arrives by the close of poll, otherwise it will not be counted. A Freepost envelope is included in your postal ballot pack. But, if you are sending it from overseas, you may need to pay the postage.
- If it is too late to send your vote back by post, you can hand it in on polling day to the local elections office, or drop it off at certain polling stations.

Privacy statement

We will only use the information you give us for electoral purposes. We will look after personal information securely and we will follow data protection legislation. We will not give personal information about you or any personal information you may provide on other people to anyone else or another organisation unless we have to by law.

The lawful basis to collect the information in this form is that it is necessary for the performance of a task carried out in the public interest and exercise of official authority as vested in the Electoral Registration Officer as set out in the Representation of the People Act 1983 and associated regulations.

The Data Controller is **Ian H Milton, Grampian Electoral Registration Officer, Woodhill House, Westburn Road, Aberdeen, AB16 5GE, Tel 01224 068400**. For further information relating to the processing of personal data you should refer to the privacy notice at www.grampian-vjb.gov.uk/privacy-notice

Version 20210216

