

# Application to vote by emergency proxy based on imprisonment in Scotland

## Voting by proxy

Proxy voting means that if you aren't able to cast your vote in person, you can have someone you trust cast your vote for you.

This form is designed for use if **you cannot vote in person at your polling station because of your detention in prison** and you are applying to vote by proxy (someone else voting on your behalf) in a particular election **after 5pm on the sixth day before the poll** for that election.

You must have been living in Scotland before your prison sentence and be serving a term of imprisonment of 12 months or less.

You will be eligible to vote in local council elections and Scottish Parliament elections. You cannot vote in elections to the UK Parliament. Both you and your proxy must be registered and eligible to vote.

A person can only be a proxy for close relatives and up to two other people at an election.

Close relatives are the spouse, civil partner, parent, grandparent, brother, sister, child or grandchild of the applicant.

Another prisoner cannot be your proxy if they are also detained in prison on the date of the poll.

## How do I apply to vote by proxy?

- You must ask someone who is willing and capable to be your proxy and vote on your behalf.
- Fill in the emergency proxy vote application form if you are registered to vote in Grampian.
- Make sure all sections of the form are complete. You need to give your date of birth and signature on this application form. This information is needed to prevent fraud. If you are unable to sign this form, please contact us.
- Return your form to us by email at [ero@grampian-ero.gov.uk](mailto:ero@grampian-ero.gov.uk) or by post to Grampian Electoral Registration Officer, Woodhill House, Westburn Road, Aberdeen, AB16 5GE . Pre-paid addressed envelopes should be in the prison library.

This form can only be used after **5pm on the sixth day before the date of the poll**.

You must already be registered to vote before applying for a proxy vote or emergency proxy vote. The deadline to register to vote is **midnight, 12 working days before the poll**. Register to vote online at [www.gov.uk/register-to-vote](http://www.gov.uk/register-to-vote) **This form and these deadlines only apply in Scotland.**

## What happens after I've returned this form?

- Your proxy must go to your polling station to vote.
- You should tell your proxy how you want them to vote on your behalf, for example, which candidates and parties.
- The elections team at your council will tell your proxy when and where to vote on your behalf.

## Privacy statement

We will only use the information you give us for electoral purposes. We will look after personal information securely and we will follow data protection legislation. We will not give personal information about you or any personal information you may provide on other people to anyone else or another organisation unless we have to by law.

The lawful basis to collect the information in this form is that it is necessary for the performance of a task carried out in the public interest and exercise of official authority as vested in the Electoral Registration Officer as set out in the Representation of the People Act 1983 and associated regulations.

The Data Controller is **Ian H Milton, Grampian Electoral Registration Officer, Woodhill House, Westburn Road, Aberdeen, AB16 5GE, Tel 01224 068400.**

For further information relating to the processing of personal data you should refer to the privacy notice at [www.grampian-vjb.gov.uk/privacy-notice](http://www.grampian-vjb.gov.uk/privacy-notice)

Version 20200930

# Application to vote by emergency proxy based on imprisonment in Scotland

Only one person can apply to vote by emergency proxy using this form

Please write in black ink and use BLOCK LETTERS. When all sections are complete and you have signed the form yourself, send it to: **Grampian Electoral Registration Officer, Woodhill House, Westburn Road, Aberdeen, AB16 5GE** or email a scanned copy to **ero@grampian-ero.gov.uk**

## 1 About you

Surname

First name(s) (in full)

Your address (where you are registered to vote)

  

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Postcode

## 3 At which election(s) do you want a proxy?

I want to vote by proxy at the election(s) held on:

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
D	D	M	M	Y	Y	Y	Y

## 4 Prison details

Name of the prison you are detained at

Prisoner number (optional)

## 2 About your proxy (the person you have chosen to vote on your behalf)

Full name

Family relationship (if any)

Full address

  

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Postcode

Phone number (optional)

Email (optional)

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## 5 Your date of birth and declaration

**Declaration:** I have asked the person I have named as my proxy and confirm that they are willing and capable to be appointed to vote on my behalf.

I am serving a term of imprisonment of 12 months or less.

As far as I know, the details on this form are true and accurate. I understand that to provide false information on this form is an offence, punishable on conviction by imprisonment of up to two years and/or a fine.

**Date of birth:** Please write your date of birth in the boxes below using black ink.

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
D	D	M	M	Y	Y	Y	Y

**Signature:** Sign below using black ink, keeping within the grey border.

Please contact us if you are unable to sign this form.

## 6 Date of application

Today's date     
D D M M Y Y Y Y