

EMERGENCY APPLICATION TO VOTE BY PROXY Due to OCCUPATION / EMPLOYMENT / SERVICE

Only ONE person per form please. If more forms are required or if you need help filling in this form, please telephone (01224) 664848.

Please write in BLACK INK and use BLOCK LETTERS.

1. Address where you are registered to vote

Relationship to you (if any)

.....
.....
.....

.....

2. About you

First name(s) (in full)

.....
.....

Surname

Daytime or mobile telephone and e-mail (in case of query only)

.....
.....

Daytime or mobile telephone and e-mail (in case of query only)

3. Reason for application

I am unable to go to the polling station for the following reason:

.....
.....

Please give the date and time this happened:

4. Proxy vote for which elections?

I want to vote by proxy at the election(s) held on:

Day		Month		Year	

5. Name and address of appointed proxy

First name(s) (in full)

.....
.....

Surname

Proxy's Address

.....
.....

6. Your declaration

As far as I know, the details on this form are true and accurate.

You can be fined for making a false statement on this form.

Date of Birth (eg 02 05 1965)

D	D	M	M	Y	Y	Y	Y

Please use BLACK ink

Important – keep signature within the box.
If you fail to do this, this application may not be valid.

Today's Date / /

Continued Over/...

7. Supporter's Declaration

You need someone to support your application. See the last page for information on who can support your application.

To the best of my knowledge and belief, the applicant became aware of the reason that prevents them attending the polling station in person at(time) am/pm on

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Day

--	--

Month

--	--	--	--

Year

Supporter's full name

Supporter's address

Supporter's contact details (daytime telephone and/or email)

Declaration (if applicant is self-employed)

- I am 16 years old or over
- I know the applicant
- I am not related to the applicant
- I confirm that to the best of my knowledge and belief, the applicant's statements in Part 3 of the form are true.

Supporter's signature

Date

Declaration (if applicant is employed)

- I am the applicant's employer or an employee with authority to act for the employer.
- I confirm that to the best of my knowledge and belief, the applicant's statements in Part 3 of the form are true.

Supporter's signature

Date

HELPFUL INFORMATION

This form is for electors who cannot reasonably be expected to vote in person at their polling station on the day of an election due to a reason related to their occupation, employment or service that was not foreseen by 5pm on the sixth working day before the date of an election. If you meet these criteria, you can vote by proxy (where someone else votes on your behalf). You can apply until 5pm on election day.

This form is a legal document and your vote may depend on it. This form should not however be used if you have been detained in a hospital under section 329 of the Mental Health (Care and Treatment) (Scotland) Act 2003.

Please complete the form following the guidelines below.

Part 1 – Address where you are registered to vote

Enter the address where you are registered to vote.

Part 2 – About you

Please enter your name and contact details. Contact details are optional but are helpful if we need to contact you regarding your application. They will not be used or supplied for any other purpose.

Part 3 – Reason for application

You must specify your reason for your application and provide the date and time that the reason preventing you attending the polling station happened.

Part 4 – Proxy vote for which elections?

Enter the date of the elections for which you are applying.

Part 5 – Name and address of appointed proxy

Enter your proxy's name, address and relationship (if any).

Not everyone is allowed to vote as proxy. Your proxy must:

- Be a registered electors and eligible to vote in the type of election concerned.
- Not have agreed to act as proxy for more than two electors including you. They are however allowed to act as proxy for any number of their relatives (spouse or civil partner), parents, grandparents, brothers, sisters, children or grandchildren.

We ask for your proxy's telephone and email contact details so that we can contact them direct if we need to.

Part 6 – Declaration

Please give your date of birth in the DD MM YYYY boxes, sign the form in the larger box and provide today's date.

Applications for an emergency proxy vote can only be made BETWEEN 5pm on the SIXTH working day before the date of an election and 5pm on the date of an election. They must be received by the Electoral Registration Office during this time period.

Part 7 – Supporter’s Declaration

If you find that you cannot vote in person due to your employment, service or occupation your application must be supported.

If you are **self-employed**, your supporter must be a person aged 16 years or over who knows you and is not related to you.

If you are **employed**, your supporter must be your employer or another authorised person at your workplace.

If you are a member of the Armed Forces, a Crown servant, a British Council employee or a spouse / civil partner of the above and you are also registered as a **service voter**, you do not need support for your application so you can leave Part 7 blank.

If you need further help, please contact us on the telephone number noted below.

**Grampian Electoral Registration Office
Woodhill House, Westburn Road,
Aberdeen AB16 5GE**

ENQUIRIES ~ 01224 664848

Fax : 01224 664361

E-mail : ero@grampian-ero.gov.uk

Visit our Website : www.grampian-vjb.gov.uk

Completed forms may be scanned and e-mailed to us.