

# APPLICATION TO VOTE BY PROXY DUE TO ATTENDANCE ON AN EDUCATIONAL COURSE

Only ONE person per form please. If more forms are required or if you need help filling in this form, please telephone (01224) 664848.

Please write in BLACK INK and use BLOCK LETTERS

## 1. Address where you are registered to vote

Address

.....  
.....  
.....  
.....

.....  
.....  
.....

Relationship to you (if any)

## 2. About you

First name(s) (in full)

.....  
Surname

You may, if you wish, ask your proxy to sign.

***I can confirm that I am capable of being able and willing to be appointed to vote as the applicant's proxy.***

Daytime or mobile telephone and e-mail  
(in case of query only)

.....  
.....

Proxy Signature

.....  
.....

## 3. For how long to you want to vote by proxy?

(a) Until further notice

(b) For election(s) on the following date

Day Month Year

(c) For elections between the following dates

**From**     
Day Month Year

**Until**     
Day Month Year

## 5. Reason for application

I am /my spouse or civil partner is attending an educational course at (give name of educational establishment).

.....  
.....  
Course Title  
.....

Course Title

**From**     
Day Month Year

**To**     
Day Month Year

I am not able to go to the polling station on election day because:

.....  
.....  
.....

## 4. Name and address of appointed proxy

First name(s) in full

.....  
Surname  
.....

Continued Over/ .....

## 6. Supporter's declaration

Read the notes to see who can support your application. Please ask your supporter to complete this part of your application.

Supporter's full name

.....

Supporter's address

.....

.....

Supporter's position

.....

***To the best of my knowledge and belief, the applicant's statement is true.***

Supporter's signature

.....

Today's date

.....

## 7. Your signature/return of form

**I have asked the person I have named as my proxy and confirm that he/she is willing and able to be appointed to vote on my behalf. As far as I know, the details on this form are true and accurate.**

*You can be fined for making a false statement on this form.*

### Your Date of Birth

Using the format DD MM YYYY, enter your date of birth in the boxes opposite, eg if your birthday is 2<sup>nd</sup> July 1977, enter **02 07 1977**.

<b>D</b>	<b>D</b>	<b>M</b>	<b>M</b>	<b>Y</b>	<b>Y</b>	<b>Y</b>	<b>Y</b>		

***Please use BLACK ink***

### Your Signature

Please **SIGN** in the box opposite using your usual signature – it must be within the white area and not touch the shaded outline.

**Important – keep signature within the box.**

*If you fail to do this, this application may not be valid.*

Today's Date    /    /

.....

# HELPFUL INFORMATION

This form is for registered electors who cannot reasonably be expected to vote in person at their polling station due to attendance on an educational course. This form is a legal document and your vote may depend on it. It is an offence to provide false information. The maximum penalty is 6 months imprisonment and/or a £5,000 fine.

## **Part 1 – Address where you are registered to vote**

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Please give the address where you are registered. If you wish to check if you are registered, please contact us.

## **Part 2 – About you**

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Please enter your name and contact details. Contact details are optional but are helpful if we need to contact you regarding your application. They will not be used or supplied for any other purpose.

## **Part 3 – How long do you want a proxy vote?**

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Your proxy vote can be for an indefinite period, a particular election or a particular period. Please indicate your choice here.

## **Part 4 – Name and address of appointed proxy**

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If you decide to vote by proxy you must find someone suitable to agree to act for you before giving his or her name. You may if you wish get your proxy to sign the special statement on this form.

Not everyone is allowed to vote as proxy. Your proxy must:

- Be a registered electors and eligible to vote in the type of election concerned.
- Not have agreed to act as proxy for more than two electors including you. They are however allowed to act as proxy for any number of their relatives (spouse or civil partner), parents, grandparents, brothers, sisters, children or grandchildren.
- **Note that if granted a vote by proxy, you may vote in person but only if your proxy has not already voted on your behalf or has not applied for a postal vote to vote on your behalf.**

## **Part 5 – Reason for application**

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Please give the name of the educational establishment and the reason you cannot go to the polling station in person.

## **Part 6 – Supporter's declaration**

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This must be completed by the director or tutor of your course, the principal/head of the educational establishment or an employee of the educational establishment who is authorised to support your application.

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## **Part 7 – Your signature/return of form**

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Please give your date of birth in the DD MM YYYY boxes, sign the form in the larger box and provide today's date at the foot of Part 7.

Applications for a proxy vote must be received no later than **5.00pm** on the **SIXTH working day before the date of an election**.

If you need further help, please contact us on the telephone number noted below.

**Grampian Electoral Registration Office, Woodhill House, Westburn Road, Aberdeen AB16 5GE**

ENQUIRIES ~ **01224 664848**

Fax : **01224 664361**

E-Mail : **ero@grampain-ero.gov.uk**

Visit our Website : **www.grampian-vjb.gov.uk**

Completed forms can be scanned and e-mailed to us.