



## HELPFUL INFORMATION

This is a legal document and your vote may depend on it. It is an offence to provide false information. The maximum penalty is 6 months imprisonment and/or a £5,000 fine.

### **Part 1 – Address where you are registered to vote**

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Please give the address where you are registered. If you wish to check if you are registered please contact us.

### **Part 2 – About you**

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Please enter your name and contact details. Contact details are optional but are helpful if we need to contact you regarding your application. They will not be used or supplied for any other purpose.

### **Part 3 – How long do you want a postal vote?**

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Your application to vote by post can be for an indefinite period, a particular election or a particular period. Please indicate your choice.

### **Part 4 – Address for postal ballot paper(s)**

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Please tick the box if you wish your ballot papers to be sent to the address you are registered to vote in Part 1.

If you will be away from home, then you can choose to have your ballot papers sent to an address other than the one shown in Section 1. In this instance you must state a reason.

### **Part 5 – Your Declaration**

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Please give your date of birth where requested and sign the form in the box.

**Applications for a postal vote must be received NO LATER than 5.00pm on the ELEVENTH working day before an election.**

Postal ballot papers are normally issued approximately one week before the date of an election.

If you need further help, please contact us on the telephone number noted below.

**Grampian Electoral Registration Office, Woodhill House, Westburn Road, Aberdeen AB16 5GE**

**ENQUIRIES ~ 01224 664848**

**Fax : 01224 664361**

**E-mail : [ero@grampian-ero.gov.uk](mailto:ero@grampian-ero.gov.uk)**

**Visit our Website : [www.grampian-vjb.gov.uk](http://www.grampian-vjb.gov.uk)**

Completed forms can be scanned and e-mailed to us.